Dear Parents,

This year has gone by so fast, and summer is right around the corner.

I am planning to present \_\_\_\_\_\_ (teacher’s name) with end-of-the-year gifts from the kids on the last day of school. (Add your gift details here - For example, the first gift will be a book composed of questionnaires completed by the kids titled, “My Teacher is Awesome”. The questionnaire will be sent home in the kids’ folders (with this letter). Please have the kids fill out the questionnaire and return it to school by Wednesday, June 3rd, so that the book can be put together. Please feel free to have the kids decorate and color the borders of the questionnaire.)

(The other gift will be a book titled, “Last Day Blues”. The book is about a classroom of students who are excited for summer vacation but do not want their teacher to miss them while they are gone. The children will sign the inside cover of the book for \_\_\_\_\_\_\_\_.)

Please feel free to contact me with any questions at: (your information)

I hope everyone has a safe and fun summer.

Thank you,

Your Name

Room Parent